

Rochelle Park Board of Education  
Regular Meeting 7:00 P.M.  
December 10, 2019

- I. Call to Order
- II. Roll Call

Board Member	Present	Absent
Mr. Matt Trawinski, Vice President		
Mr. Adib Abboud		
Ms. Christina Holz		
Mr. Scott Kral		
Mr. Gerard Sorrentino		
Ms. Layla Wuthrick		
Mrs. Teresa Judge-Cravello, President		

Others Present:

- Dr. Richard Brockel, Interim Superintendent of Schools
- Mrs. Cheryl Jiosi, Business Administrator/Board Secretary
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mr. Michael Alberta, Principal
- Mr. Rex Leka, Building & Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Recording Secretary

III. Pledge of Allegiance

V. Open Public Meeting Act, Chapter 231, P.L. 1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests in discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record, and The Our Town, in accordance with Chapter 231,P.L. 1975”

IV. Reports

- A. Interim Superintendent
- B. Business Administrator
- C. Director of Curriculum and Instruction
- D. Principal
- E. PTO
- F. Board Committees, as needed:  
(Curriculum, Finance, Facilities, Personnel, Policy)
- G. Board Liaison:  
(NJSBA/BCASA, Joint Boards, Municipality)

VI. Public Comment (Agenda Items Only)

The Board of Education reserves the right to hold public comment on agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person not to exceed 30 minutes. Citizens should give their name and address when recognized to speak.

VII. Items for Board Action-Resolutions

Routine Matters Resolutions R1-R10

APPROVAL OF MINUTES

R1. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education approves the minutes of the following meetings.

November 19, 2019 Regular and Executive Session Minutes

December 3, 2019 Special Executive Session Minutes

ATTENDANCE

R2. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education approves the attendance report for the month of November 2019 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	502	1-Pk	
Hackensack H.S.	136	1-1 <sup>st</sup> Grade	
Academies/Technical Schools	31	2-2 <sup>nd</sup> Grade	
Totals	669		

Pupil Attendance

Possible Days	8566
Days Present	8177
Days Absent	389
% Present	95.4%
% Absent	4.6%

Teacher Attendance

Possible Days	952
Days Present	917
Days Absent	35
% Present	96.3%
% Absent	3.7%

EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education approves the following Fire and Security drills held in the month of November 2019 for the Rochelle Park School District.

Fire Drill November 15, 2019

Security Drill November 27, 2019

HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education approves the following HIB Report for November 2019 on behalf of the Rochelle Park School District.

November 2019

Reported Cases:0

Number of Cases open: 0

Number of Cases closed: 0

Number of Incidents determined to be HIB: 0

School Suspensions: 0

DONATIONS

R5. RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education accepts a donation of 2 television monitors from the PTO. The monitors will be placed in the main 2<sup>nd</sup> floor hallway inside at the main entrance and the 2<sup>nd</sup> monitor will be placed in the cafeteria.

R6. RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education accepts a donation of Leveled Library books from the PTO. The donation will add to our Kindergarten, 1<sup>st</sup> and 2<sup>nd</sup> grade classroom libraries. The donation is approximately 900 books.

PENNIES FOR PATIENTS

R7. RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the district's participation in the Pennies to Patients campaign in March.

SCHOOL SAFETY

R8. RESOLVED: that the Board of Education approves the update to Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the Rochelle Park School District as presented.

SPECIAL EDUCATION SERVICES

R9. RESOLVED: upon the recommendation of the Interim Superintendent, the Board approves an Audiological Auditory Processing Evaluation with Speech and Hearing Associates for student CST ID # 0146 at a cost of \$585.

SOUND SYSTEM UPGRADE

R10. RESOLVED: upon the recommendation of the Interim Superintendent, the Board approves the quote with Triple S Services for an upgrade to the sound system in the multipurpose room. The purchase is funded by the revenue from the Boosterthon at no cost to the district.

R1-R10.  
Motion \_\_\_\_\_ Second \_\_\_\_\_

Personnel Resolutions P1-P9

PROFESSIONAL DEVELOPMENT

P1. RESOLVED: upon the recommendation of the Interim Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences.

Name	Workshop	Date	Cost
Angela Jacobus	Google	1/13/2020	
Tara Mizzoni	PRISM- Who Stole the Chocolate?	3/20/2020	\$150.00
Allison Sherry	PRISM- Who Stole the Chocolate?	3/20/2020	\$150.00
Christine Raimondi	Making Best Use of Google Classroom to Strengthen your Math Instruction	1/30/2020	\$279.00
Justin Kemp	NJMEA Music Educators Assoc.	February 20-22, 2020	\$488 Meals per OMB

			rates
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SUBSTITUTES

P2. RESOLVED: upon the recommendation of the Interim Superintendent that the Board of Education approves the following individuals to the Substitute Teacher list, for the 2019-2020 school year.

Hannah Kertesz- Substitute Teacher (pending background information)

SUBSTITUTES

P3. RESOLVED: upon the recommendation of the Interim Superintendent that the Board of Education approves the following individuals to the Substitute custodian list, for the 2019-2020 school year.

Besmir Sollaku (pending required paperwork)  
Randy J Calderio (pending required paperwork)

UNPAID LEAVE

P4. RESOLVED: upon the recommendation of the Interim Superintendent that the Board of Education approve a 4-day unpaid leave for employee #45468089 at per her request on January 9<sup>th</sup>, 10<sup>th</sup>, and 13<sup>th</sup>, 2020.

P5. RESOLVED: upon the recommendation of the Interim Superintendent that the Board of Education approve an unpaid FMLA medical leave as of December 1, 2019 for employee #65173130.

EXTRA-CURRICULAR POSITION

P6. RESOLVED: upon the recommendation of the Interim Superintendent that the Board of Education approves Allison Hilla as a gymnastics coach for the 2019-2020 school year. Stipend in accordance with the 2019-2020 contract.

SEPAC

P7. RESOLVED: upon the recommendation of the Interim Superintendent that the Board of Education approves the following individuals to the SEPAC Committee.

Jessica DiCori- LDTC  
Ellen Lender- Social Worker  
Nicole Barbarino- School Psychologist  
Christine Horohoe- Behaviorist  
Kaitlyn Leithauser- Occupational Therapist

HIRE-CERTICATED STAFF

RESCIND APPOINTMENT

P8. RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education rescinds the appointment of Nicole Barbarino as a Part Time .6 School Psychologist effective December 15, 2019.

APPOINTMENT

P9. RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approve Nicole Barbarino be increased to Part Time .8 School Psychologist starting on December 16, 2019 for the remainder of the 2019-2020 school year at a prorated salary subject to ratification of the

new salary guides.

P1-P9  
Motion \_\_\_\_\_ Second \_\_\_\_\_

Finance Resolutions F1-F12

**BILLS LIST**

F1. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Interim Superintendent, approves the second November 2019 bill list attached and listed below.

A. General Funds- Fund 10& 11	\$255,120.19
B. Federal Grant – Fund 20	\$40,583.88
TOTAL PAYMENTS FOR November	\$ 295,704.07

TOTAL DISBURSEMENTS

ATTACHEMENT 1

F2. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Interim Superintendent, approves the December 2019 bill list attached and listed below.

C. General Funds- Fund 10& 11 &12	\$106,087.21
D. Federal Grant – Fund 20	\$10,805.70
E. Referendum Account-Fund 30	\$10,586.00
D, Cafeteria- Fund 60	\$9,978.52
E. Afterschool Program- Fund 61	\$958.25
TOTAL PAYMENTS FOR November	\$138,425.68

TOTAL DISBURSEMENTS

ATTACHEMENT 2

**CHECK RUN**

F3. Be it resolved that the Rochelle Park Board of Education, upon the recommendation of the Interim Superintendent, authorizes a check run for the month of December 2019 with the amounts to be approved at the January 2020 meeting.

**PAYROLL AUTHORIZATION**

F4. RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the payroll for November 2019 as follows:

November 2019	
Fund Gross Payroll	
Fund 10	533,439.91
Fund 20	3,567.90
Fund 61	18,805.60
Fund 62	-
Total	555,813.41

**SECRETARY & TREASURER'S REPORTS**

F5. RESOLVED, upon the recommendation of the Interim Superintendent, that the Rochelle Park Board of Education accepts, and affixes to the minutes, the Board Secretary's and Treasurer's

Financial Reports for the month of October, 2019.

STUDENT ACTIVITIES

F6. RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education accepts, and affixes to the minutes, the Student Activities report for the month of October, 2019.

TRANSFERS

F7. RESOLVED, upon the recommendation of the Interim Superintendent, the Board of Education accepts, and affixes to the minutes, the line item transfers for October, 2019.

CERTIFICATIONS

F8. RESOLVED, upon the recommendation of the Interim Superintendent, as per New Jersey Administrative Code and New Jersey Statutes Annotated legislation and requirements, the following statement is approved:

Pursuant to N.J.A.C.6A:23-2.11(c), I certify that as of October 30, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1, and

Pursuant to N.J.A.C. 6a:23-2.11(c), I certify that in October, 2019, no budgetary line item account has been over-expended in violation of N.J.A.C.6:20-2.11 (a).

Cheryl Jiosi, Business Administrator/Board Secretary

LONG RANGE FACILITY PLAN

F9. RESOLVED, upon the recommendation of the Interim Superintendent, the Board of Education approve the submission to amend the District's Long-Range Facilities Plan to include/amend the following District projects.

WHEREAS, in accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board authorizes the necessary amendments to its Long-Range Facilities Plan these proposed projects: now, therefore, be it

RESOLVED, that the Board authorizes the submission of the aforementioned projects to the Bergen County executive Superintendent of Schools and the New Jersey Department of Education for approval; and be it further

RESOLVED, District Administration, the District Architect and/or the Board Attorney, are hereby authorized to execute those actions deemed appropriate to amend the District's Long-range Facilities Plan.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

F10. RESOLVED: upon the recommendation of the Interim Superintendent, the Rochelle Park Board of Education accepts the Annual Comprehensive Financial Report for the fiscal year 2018-2019 as audited and prepared by Nisivoccia of Mount Arlington New Jersey, in compliance with code requirements; and

BE IT FURTHER RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the 2018-2019 Audit and CAFR as presented, and direct the Business Administrator/Board Secretary to send a certified copy of this resolution to the Bergen County Superintendent of Schools.

CORRECTIVE ACTION PLAN

F11. RESOLVED: upon the recommendation of the Interim Superintendent, the Board approves/accepts the 2018-2019 School Audit Recommendations and the School Audit Recommendation Corrective Action Plan.

LIGHTNING DETECTION SYSTEM MAINTENANCE AGREEMENT

F12. RESOLVED: upon the recommendation of the Interim Superintendent, the Board approves an agreement with the Township of Rochelle Park and Commercial Recreation Specialists to perform annual required maintenance to the Lightning Detection System. The district will pay one-third of the base station maintenance of \$330 and \$440 for the siren station located at Midland School for a total cost to the district of \$770.

F1-F12

Motion \_\_\_\_\_ Second \_\_\_\_\_

VIII. Public Comment (Agenda and non-agenda items)

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person not to exceed 30 minutes. Citizens should give their name and address when recognized to speak.

IX. Announcements The next regular Board of Education meeting will be held I early January in the Library/Media Center

X. Executive Session (if needed)

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include \_\_\_\_\_.

Motion \_\_\_\_\_ Second \_\_\_\_\_

XI. Adjournment

Motion \_\_\_\_\_ Second \_\_\_\_\_